

**Wethersfield Library Board
Minutes of September 25, 2012**

Members present: Dorene Ciarcia, Mary Frazeur, John Gallivan, Ellyn Laramie, George Kelly, Stephanie McKenna.

Others: Laurel Goodgion, Library Director; David Drake, Council Liaison; Martha Mayer, Friends of the Library President.

Excused: Clare Meade, Dan Silver.

CALL TO ORDER: Vice-Chairman Dorene Ciarcia called the meeting to order at 7:00 p.m.

PUBLIC COMMENT: None.

ADDITIONS TO THE AGENDA: Approval of the Library Board meeting schedule for 2013.

FRIENDS OF THE LIBRARY:

The Friends collected: \$330 from book sales at the Cornfest and \$63 from Farmer's Market Book Sales.

The membership drive is ongoing and seeing new members.

There will be a Business After Hours event this Thursday with live music from WHS students.

The Friends hosted a Volunteer Open House and had 30-40 people attend.

Two experienced media people have offered to help with newsletters and web updates.

TOWN COUNCIL LIAISON:

The Town Council is pleased with the proposed Library Union Contract, which has not been signed yet.

David has been busy working on the Wetherfield High School renovation plan, which will include a large media center.

LIBRARY BOARD CHAIRMAN:

Dorene Ciarcia read a note from Clare Meade inviting Library Board members to attend the Business After Hours event on September 27th and asked them to wear their name badges.

Laurel and either Clare or Dorene will attend a workshop held by the Hartford Foundation for Public Giving on working with your board of directors.

APPROVAL OF THE MINUTES OF AUGUST 28, 2012.

It was moved, seconded and carried to amend the minutes to include that after coming out of executive session, the Library Board voted to increase Laurel's salary by 3%. Briefly discussed that the Library Board was aware that all town and non-union employees, including Laurel, had a 0% increase in 2011 and that the Board awarded Laurel Goodgion an increase this year with this knowledge. This was not clear in the meeting minutes.

It was moved, seconded and carried to approve the minutes of August 28, 2012 as amended.

LIBRARY DIRECTOR'S REPORT:

Laurel gave out handout on 2012 Trustee Leadership Conference on Oct. 25th at University of Hartford.

The Library will be closed on Friday, Oct. 5th for work on the computer systems. The Library will be open that Saturday and Sunday and then closed on Monday, Columbus Day..

Laurel thanked George, Stephanie and Dorene for volunteering at the Cornfest and invited everyone to the Business After Hours on Thursday with the Chamber.

Laurel went to a workshop on Strategic Thinking. Laurel hosted a reception for the library volunteers at her home. We have about 10 regular library volunteers and Celia coordinates their work. They are wonderful help.

We have one board vacancy with the resignation of Laurie Wrona. Laurel will follow up with Town Clerk on candidates. The position was filled by a republican.

PROPOSAL TO EXPAND E-BOOK AVAILABILITY

Laurel explained how the current e-book system works and how many library users it and the need for more books. The Library loaned over 2,000 e-books last year. A new service, Freading, will enable the Library to meet more of the demand.

It was moved, seconded and carried to approve \$2,000 from the Short-term funds for the purchase of the Freading e-book service.

Mary Frazeur arrived.

PROPOSAL TO INSTALL A SOUND SYSTEM IN THE COMMUNITY ROOM

Dorene stated that we have received many comments on the need for providing better sound in the Community Room. Funding was requested in the proposed budget but was not included in the approved budget. We could use \$6,000 of ConnectiCard reimbursement funds that are in the Short-term funds account to fund a system.

It was moved, seconded and carried to approve up to \$6,000 from the Short-term funds for the purchase of a sound system for the Community Room.

COMMITTEE REPORTS

Finance Committee: Dorene proposed changing the Gifts and Donations Policy to permit placing unrestricted donations into the Library Legacy Endowment Fund. This will help grow the fund. Laurel shared we currently have \$1,900 in the Legacy Fund.

It was moved, seconded and carried to approve the proposed revision of the Gifts and Donations policy.

Outreach Committee Report – John shared they have a meeting scheduled for Monday.

LIBRARY BOARD MEETING SCHEDULE FOR 2013.

It was moved, seconded and carried to approve the Library Board meeting schedule for 2013 as proposed.

Meeting was adjourned at 7:52 p.m.

Ellyn Laramie
Secretary